

Present: Scott Pettigrew, Tim Smyth, Bob Coogan, Linda Comstock, Aarica Burwell, Ann Leech, Dustin Nanna (7 of 7 – quorum is 5 of 7)

Also present: Ken Moellman, Harold Thomas, Joe Giffin, Alon Gannon, Lee Evans

- I. **CALL TO ORDER:** Mr. Pettigrew called the meeting to order at 11:06 AM. The Secretary confirmed that a quorum was present.
- II. **CONFLICTS OF INTEREST:** Mr. Smyth disclosed that his wife is the Treasurer of the LPO Central Committee.
- III. **APPROVAL OF AGENDA:** Mr. Pettigrew asked for any changes/additions to the meeting Agenda. The following changes were requested:
 - A. Mr. Nanna commented that a petitioner ns Southwest Ohio had been run off of public property. He proposed inserting a new item A under new business to add 10 minutes for Mr. Evans to describe the incidents and to discuss options. There were no objections to adding this item.
 - B. Mr. Coogan suggested adding an item C to New Business in order to entertain a motion to direct the Secretary to prepare documentation needed to support a change to the signatories on the checking account. There were no objections.
 - C. Mr. Smyth made a motion to approve the agenda with the above additions. Mr. Nanna seconded the motion. All approved.
- IV. **APPROVAL OF MINUTES:** Minutes for the June 10, 2017 Executive Committee meeting had been sent out prior to this meeting. The minutes as presented were approved with no objections.
- V. **BUSINESS CONDUCTED BETWEEN MEETINGS:** The following items of business had been conducted since the prior meeting:
 - A. The motion to allow Ms. Sprankle and Mr. Nanna to enter into contracts with petitioners on the LPO's behalf passed with the vote of 7-0.
 - B. The motion to add Ms. Sprankle, Mr. Nanna and Mr. Pettigrew as signatories on the US Bank operating checking account failed to pass. 3 Aye votes – Smyth, Nanna, Comstock. Nay votes – Leech, Burwell, Coogan. Abstain – Pettigrew.
 - C. The amended motion to add the above signatories and to reconsider the signatories upon the completion of the petition drive passed. Aye votes – Comstock, Coogan, Nanna, Pettigrew, Smyth. Nay votes – Burwell. Abstain – Leech.
 - D. Mr. Coogan made a motion to prepare a letter to the bank as supporting documentation for the changes to the checking account signatures. Ms. Leech seconded. All approved.
- VI. **OFFICER REPORTS, ACTIVITY UPDATES & COMMENTS**
 - A. **Chair Report** – Mr. Pettigrew reported on his activities:
 1. Mr. Pettigrew reported that on July 13 he had met with Travis Irvine regarding his interest in being considered for the gubernatorial candidate for the LPO in 2018. The

discussion among the ExComm members and guests was supportive of Mr. Irvine. We now potentially have two gubernatorial candidates, so we should begin thinking about our options for selecting candidates, and plan to publish that decision. Mr. Moellman asked to participate in those discussions, since the Kentucky LP has similar issues.

2. Mr. Pettigrew asked that we continue to move off of using mailing lists and toward using Basecamp.
3. Mr. Pettigrew asked that the new signatories be attentive to the bank balance when writing checks by contacting Ms. Comstock.
4. Mr. Pettigrew welcomed new members Mr. Nanna (Vice-chair) and Ms. Burwell (At-large member) and thanked everyone for their hard work.

B. Vice Chair Report:

1. Mr. Nanna reported regarding the petition drive. We have three people under contract; all are Libertarians and have above a 70% validation rate. He will be meeting with two additional potential petitioners.
2. Mr. Nanna estimated that we have approximately 50% of the required signatures and have spent about 50% of the funds, so he is not worried about petitioners or funding. Mr. Pettigrew recommended that we perform signature validation by sampling going forward.
3. Mr. Smyth commented that many volunteer signatures are outstanding at the Counties.
4. Mr. Nanna said that we will need to discuss LNC spending limits at some time, since we possibly will exceed those limits.
5. We have approximately 33,000 raw signatures, 25,000 validated signatures and have about \$50,000 of funding remaining.

C. Secretary Report – Mr. Coogan reported that he had email discussions with Mr. Pettigrew, Mr. Nanna and Mr. Knedler regarding filing the amended By-laws with the Secretary of State. He will proceed with a filing as determined in this ExComm meeting.

D. At Large Report – None.

E. Treasurer Report:

1. Ms. Comstock reminded ExComm that her documents are saved in the Treasurer's folder on DropBox. She reviewed the summary of the July Treasurer's report:
 - a. July income was approximately \$18,570.
 - b. The total balance in the US Bank general account at 8/11/17 was \$47,557.38 (compared to approximately \$12,000 per the 7/31/17 bank statement).
 - c. Three outstanding checks totaled \$4,127.50 for 1,651 raw signatures.
2. Ms. Comstock reported that she had filed the required Federal and Ohio reports.
3. Ms. Comstock reported that an out-of-state donor had requested information regarding in-state vs. out-of-state donations. She put that information together, and noted that we have about an even split between in-state and out-of-state donations.
4. Ms. Comstock has added a petitioner payment sheet for tracking Political Division expenses in that area.

5. Payments to Mr. Kohlhaas are recorded as Finance Division expenses. ExComm had authorized a budget variance for Financial Division expenses due to the commission to Mr. Kohlhaas.
6. Mr. Nanna asked how to categorize payments to LPO-contracted petitioners,
 - a. He commented that a petitioner was paid and let go.
 - b. Ms. Comstock said that the payments are categorized as Political Division expenses and she is tracking them separately.
 - c. A motion was made that all expenses from the Political Division be approved by ExComm, except for payments to contract petitioners. After discussion, the motion died due to lack of a second.
7. Ms. Leech reported that the petition drive mailer will be sent out early next week. Half will include a petition copy and half will not, and the donation cards are two different colors to track the resulting donations. Some donations will be coming through the website, and we need to track those back to mail-outs as well.
8. Mr. Moellman commented that LPN has given states access to Raisers-Edge, so that we can target major donors.
9. Ms Leech pointed out that the blank reimbursement template had been saved over with one containing an individual's request. Mr. Pettigrew secured the blank form.
10. Mr. Nanna made a motion to authorize payment for paper for the petition drive – an invoice from GoPrints for \$295.74. Mr. Smyth seconded. Approval was unanimous.
11. Mr. Coogan made a motion to authorize the Political Division to pay contracted petitioners a total of up to \$40,000. Mr. Smyth seconded. Approval was unanimous.

VII. OLD BUSINESS

- A. Picnic Committee Report – Mr. Pettigrew
 1. September 16 is the firm date for the picnic.
 2. Mr. Irvine has agreed to be the Master of Ceremonies. He needs \$200 for transportation to/from New York City.
 3. Budget authorization is needed for up-front expenditures from the Finance Division budget. Ms. Leech made a motion to authorize expenditures of up to \$500 for picnic costs. Mr. Coogan seconded. Approval was unanimous.
 4. Petition signatures will be accepted in lieu of payment for picnic admission.
- B. Mailer – Ms. Leech reported:
 1. 2,000 mailers will go out on Monday, August 14 via USPS.
 2. She asked for volunteers to help stuff envelopes. Mr. Nanna immediately posted a notice asking for help.
 3. Mr. Smyth brought up the possibility of robo-calls based on the mailing list. The group concluded that this was a topic for future discussion.
- C. Other Old Business
 1. Status of petitioning – Mr. Moellman
 - a. There are 38,774 petitions in hand and about 3,000 volunteer petitions outstanding – 41,774 estimated total.
 - b. The validation rate to date is 63.12%, but this rate is expected to improve, since the current LPO-contracted petitioners have a higher rate. At a conservative overall rate of 65%, there are approximately

27,153 valid signatures. About 53,000 valid signatures are required, with a maximum of three times that allow to be submitted.

- c. Mr. Pettigrew pointed out that there is a low percentage chance of being able to conduct primaries. We have one opportunity for a turn-in, so we should not rush to submit in December without certainty of success.
- d. Ms. Leech mentioned that in past ballot drives the State has come back with a higher validity number.
- e. Mr. Moellman will put the validation rules on Basecamp.
- f. Mr. Thomas noted that about 7% of the population moves each year, so we need at least that much as a cushion. Mr. Moellman said that our target is +10% for the decay rate and +10% for a State undercount, so the target count is about 65,000 valid signatures out of 90,000 raw.
- g. Mr. Smyth said that we should include more time in order to build up organizational support at the County level.
- h. Mr. Pettigrew suggested that we continue the discussion on Basecamp.

VIII. NEW BUSINESS

A. Petitioner ordered to leave public locations:

- 1. Mr. Lee Evans related multiple instances in which he has been ordered to move from public locations.
 - a. Dayton Metro Library – Mr. Evans was 10 feet to the side of the entrance and not blocking the doorway. Police forced him to re-locate to the side of the building. Mr. Pettigrew asked him to coordinate with legal counsel the details regarding officer names and circumstances.
 - b. Huber Heights BMV – The shopping complex owner identified a place for Mr. Evans to stand.
- 2. Mr. Nanna commented that petitioners are being run off of public sidewalks in Columbus, and Mr. Moellman said this has also occurred in Cincinnati.
- 3. Mr. Pettigrew asked Mr. Gannon to recommend a camera and purchase not more than three.
- 4. Mr. Pettigrew asked for write-ups of the situations.

1:00 PM - Recess for lunch

1:40 PM – Call to order; Secretary confirmed quorum

B. Filing of By-law changes with Secretary of State:

- 1. Mr. Coogan was asked to submit the revised By-laws to the Secretary of State – Election Division via a certified letter with return receipt requested.
- 2. Mr. Thomas suggested sending two copies, with a request for a receipt stamp from the office of the Secretary of State.

C. CDG Funding:

- 1. Mr. Smyth reviewed the issue of CDGs raising, holding and spending funds
 - a. Is there a limit?

- b. They will have no bank accounts.
 - c. Can they make payments and ask for reimbursement from the LPO?
 2. Ms. Leech, Ms. Comstock and Mr. Nanna all described the various requirements pertaining to the reporting of funds raised to the Secretary of State's office
 3. Mr. Smyth proposed to develop an SOP to give guidance to counties on how to handle funds in compliance with Ohio election laws.
- D. Donor Tracking
 1. Mr. Smyth asked Ms. Comstock about the data being maintained to track donors. Ms. Comstock responded that we need a process within NationBuilder.
 2. Ms. Comstock is tracking donations from Mr. Kohlhaas' efforts in NationBuilder if they are paid via credit card.
 3. Mr. Pettigrew will be writing thank you notes to donors.

Ms. Leech made a motion to suspend the rules to allow a Region 3 report, which was not on the approved agenda. Mr. Nanna seconded. Approval was unanimous.

- Mr. Moellman reported that, at the LNC meeting in two weeks, there may be a motion to remove Mr. Vora. The consensus of the Regions is that such a removal is a bad idea. The up-coming Convention would be the appropriate venue for the topic of his removal.
- Mr. Moellman will report to LNC the status of the Ohio petition drive.
- Mr. Moellman reported that LNC-IT is trying to provide more services for states, e.g., Word Press, email.
- Regarding the CRM project, Mr. Moellman said that Kentucky is the test pilot. They will be coming on-line with the donor tracking package Raisers-Edge.
- Mr. Smyth asked about resources to support and training on the package. Mr. Moellman responded that the LNC has designated Andy Burns for affiliate support.
- Mr. Gannon wants the software and services to tie together. Mr. Moellman replied that we are not in a position to move off of NationBuilder yet. He expects the new product to improve over time.

The meeting returned to the approved agenda.

- E. Joe Giffin – College Initiative:
 1. Mr. Giffin provided a handout describing his proposed steps of
 - a. Initial setup – new clubs driven by students on campus
 - b. Expansion
 - c. Liberty Think Initiative
 2. Building a database of people involved. NationBuilder is set up and he will work on adding school name information.
 3. Initiate liberty-minded events run by students.
 - a. There was discussion about “libertarian” branding.
 - i. Concern that the term “libertarian” has a negative connotation.
 - ii. The counter-argument is that we need to change that view via presentation and usage.
 4. Mr. Thomas asked if there is a national collegiate libertarian organization. Mr. Pettigrew said that Mr. James Lark is that coordination point.

5. Mr. Gannon, as part of "Being Libertarian", offered to assist.
 6. Mr. Pettigrew recommended
 - a. Opening a project in Basecamp
 - b. Any outlay of dollars requires approval by ExComm
 - c. Encouraged that the project should proceed.
- F. Endorsement Process for Local/City Candidates.
1. Mr. Smyth asked about procedures/processes in place to get behind candidates.
 2. Mr. Thomas spoke about the process, in Franklin County party by-laws, used to endorse such candidates on a county basis:
 - a. The candidate appears before the County Central Committee
 - b. The Central Committee votes to make a recommendation on endorsement.
 - c. The Committee endorsement gives permission to the candidate to display an endorsement by Franklin County LP.
 - d. He suggested replicating the process for Affiliates.
 3. Mr. Pettigrew said that, in the past, the candidate filled out a form to seek LPO endorsement. The Political Division folder on Dropbox has the Endorsement document as a starting point for developing an endorsement process plan.
 4. Mr. Smyth will look into developing a process plan. Mr. Pettigrew suggested that he work with Ms. Sprankle on this item.
- G. Central Repository for LPO documents – Linda Comstock initiated the topic
1. The LPO has two different repositories
 - a. Dropbox is the system of record.
 - b. Basecamp allows communication
 2. Some documents have been entered and saved in Google Docs.
 3. There is a capability to link Google Docs and Basecamp.
 4. Mr. Gannon said that the problem with Dropbox is the limitation of IT's access to folders. Mr. Gannon could set up a demo of NextCloud as an alternative.
 5. Mr. Nanna expressed his concern that Basecamp has documents in multiple locations in Basecamp, and that we need just one resource. Mr. Pettigrew commented that any "final" documents should be saved in Dropbox at this point.
 6. Mr. Pettigrew asked Mr. Gannon to look into alternatives for a single repository. His analysis should include alternatives with the ability to have collaborative editing efforts. His target date for completion of the analysis is the end of September. Mr. Gannon will start a project in Basecamp.
 7. Mr. Pettigrew said that, in the meantime, Dropbox continues to be the system of record.
- H. T-shirts for Volunteers – Mr. Nanna
1. Mark Jenkins said that the CDCs would like LPO t-shirts.
 2. Ms. Burwell offered to look into costs, from t-shirts to polo shirts with embroidery. She needs to know the volumes and minimums.

3. Mr. Pettigrew requested designs (1 for t-shirts and 1 for polo shirts), and looking into payment options for pre-order (e.g., via Amazon or NationBuilder).
 4. Ms Leech recommended that Mr. Jenkins' request be completed as soon as possible.
 5. Mr. Nanna will work with Mr. Smyth to get 12 t-shirts or polo shirts printed and paid for out of the Field Development discretionary budget.
- I. Other New Business
1. Ms. Comstock made a motion to remove Mr. Christopher Gill as a signer on all LPO accounts, remove him from on-line bank access and cancel the debit card in his name. Mr. Smyth seconded. No opposition was expressed; the motion passed unanimously.

IX. DIVISION REPORTS – Mr. Pettigrew reminded the Directors to have their reports published in advance of the Executive Committee meeting.

A. Political Division – Mr. Thomas reporting:

1. The petition drive detail was covered earlier in the meeting.
2. Mr. Thomas asked for feedback on candidates and reviewed the list of positions and people who have expressed interest.
3. Mr. Thomas reviewed the challenges facing the candidate recruitment effort.
 - a. The timing of petition gathering with respect to the LPO gaining ballot access. Mr. Thomas is advising candidates to hold off gathering petitions, but to form a campaign committee and appoint a Treasurer.
 - b. He has advised candidates to begin issue research. Two examples are
 - i. Abolition of State income tax
 - ii. Outlaw asset forfeiture.
 - c. Mr. Thomas will welcome any help in the recruitment effort. He made an appeal to have any interested candidates contact him.

B. IT Division Report – Mr. Gannon reporting:

1. New hardware – Mr. Gannon is looking into acquiring monitors and two PCs for general use and petition validating. Discussion of a new router can be put off.
2. Email issues – some are due to the LPO being the first on the LNC platform
 - a. Not sending to Outlook.com (this may already be fixed).
 - b. Mailing lists are being caught “in moderation” and not being totally sent out.
 - c. Problem with the base set on emails. Mr. Pettigrew has made Mr. Moellman aware.
 - d. Mr. Nanna brought up an issue of unwanted/potentially dangerous spam. Mr. Pettigrew said that we need to scrub addresses from the account, and he will work with Mr. Smyth and Ms. Smyth.
 - e. Mr. Gannon will follow-up with solutions to the spam issue and acquiring hardware.

C. Communications – Mr. Nanna reporting

1. Mr. Nanna continues to push growth – 12.5K raw likes on the Facebook page.

2. Mr. Nanna and Ms. Rodin are looking for help with posts. Some posts are disappearing from media sources.
 3. Mr. Nanna would like to step down from the Communications Director position and is looking for help for Ms. Rodin in Communications. Mr. Gannon offered some help with social media; he has experience in that area with Being Libertarian.
 4. Mr. Smyth suggested creating a Social Media Coordinator positions in Counties where we do not have representation. We would need to develop some guidelines.
 5. Ms. Leech is sending out the mailer.
 6. The flyer for the picnic is going out.
 7. Mr. Nanna wants to do a monthly mailer; he will discuss this mailer with Mr. Fockler.
- D. Field Development – Mr. Smyth
1. Mr. Smyth handed out a list of new Field Development appointees and their contact information.
 2. Mr. Smyth made a motion to accept the new County Development Coordinators and new Field appointments:
 - i. Christina Holloway – Allen County
 - ii. Robert Leist – Coshocton County
 - iii. Kelli Rodin – Greene County
 - iv. Trishanda Barhorst – Miami County
 - v. George Syrone – Scioto County
 - vi. Joe Giffin – College Liaison
 - vii. Chris Guyer - Volunteer Coordinator
- Mr. Nanna seconded the motion. The vote to accept was unanimous.
3. Michelle McCutcheon has resigned from LPO positions and activities. The Executive Committee wishes to recognize Ms. McCutcheon her efforts and commend her for her leadership and constant hard work.
 4. Mr. Smyth is working on how best to fill her roles (e.g., via CDC involvement).
- E. Finance Division Report – position is open

X. NEXT MEETING:

- A. The next meeting of the Executive Committee will be Saturday, September 16, 2017 from 11:00 AM to 1:00 PM (an abbreviated meeting) at Tiller.

The meeting was adjourned at 4:35 PM.