

Present: Scott Pettigrew, Tim Smyth, Bob Coogan, Linda Comstock, Ann Leech, Dustin Nanna (6 of 7 – quorum is 5 of 7)

Also present: Alon Gannon, Ken Moellman, Lee Evans, Janis Smyth, Mark Jenkins, George Syrone, Israel Shaulov

- I. **CALL TO ORDER:** Mr. Pettigrew called the meeting to order at 1:09 PM. The Secretary confirmed that a quorum was present.
- II. **CONFLICTS OF INTEREST:** Mr. Smyth disclosed that his wife is the Treasurer of the LPO Central Committee.
- III. **APPROVAL OF AGENDA:** Mr. Pettigrew asked for any changes/additions to the meeting Agenda. The following changes were requested:
 - A. Mr. Pettigrew would like to amend the time allowed for officers' reports to 10 minutes.
 - B. Mr. Smyth would like to add item D.5. regarding a Social Media Coordinator.
 - C. Mr. Gannon would like to add item 3. Other Topics to the IT part of the agenda.
 - D. Mr. Pettigrew made a motion to approve the changes. There were no objections.
- IV. **APPROVAL OF MINUTES:** Minutes for the August 12, 2017 Executive Committee meeting had been sent out prior to this meeting. The minutes as presented were approved with no objections. The document is available on Dropbox for filing on the website.
- V. **BUSINESS CONDUCTED BETWEEN MEETINGS:** The following items of business had been conducted since the prior meeting:
 - A. The motion to approve the Amicus Brief passed with the vote of 5-0, 2 abstained.
 - B. IT Motion #1 – Wearable cameras – purchase 1 to test, with 2 more as needed, passes 6-0, 1 abstained.
 - C. IT Motion #2 – Computer acquisition, passes 6-0, 1 abstained.
 - D. IT Motion #3 – LPO Cloud Storage – tabled by vote.
 - E. Affirmation of National Plank 3.5 – no quorum was received online; therefore, the topic was open for discussion at this meeting.
 - i. The Chair originally made a motion to affirm Plank 3.5 of the LP National Platform.
 - ii. Mr. Pettigrew has made the motion in order to address the concerns of Members.
 - iii. An affirmation had been approved by Central Committee.
 - iv. There was discussion about the next steps that should be taken by Executive Committee.
 - v. Mr. Coogan made a motion to table this item indefinitely; Ms Leech seconded.
 - vi. After discussion, Mr. Coogan made a motion to table this item as moot; Ms. Leech seconded.

- vii. Mr. Smyth suggested that ExComm should support the Central Committee.
 - viii. Mr. Nanna said that he could put out a press release, but supported tabling.
 - ix. The motion to table passed with 6 Aye, 0 Nay.
- F. Credentials Committee nomination
- i. Ms. Leech moved to nominate Mr. Pettigrew to the Credentials Committee. Mr. Smyth seconded.
 - ii. Mr. Pettigrew said that he will very likely go to New Orleans.
 - iii. The motion passed 5-0, with Mr. Pettigrew abstaining.

VI. OFFICER REPORTS, ACTIVITY UPDATES & COMMENTS

- A. **Chair Report** – Mr. Pettigrew reported on his activities:
- 1. Mr. Pettigrew reported that Homer Taft is being considered for the Finance Director position. The discussion among the ExComm members was supportive.
 - i. Mr. Taft is asking for a \$20,000 budget for fund-raising
 - ii. He is asking for a level of independence in his operations.
- B. **Vice Chair Report:**
- 1. Mr. Nanna reported regarding site visits to possible LPO convention locations. Four different hotels were reviewed. Room rates were about \$120 per night, but there was much variance on the amenities that each offered. He will provide details to the Central Committee.
 - 2. Mr. Nanna estimated that we have approximately 51,000 raw signatures and 30,000 valid signatures.
- C. **Secretary Report** – Mr. Coogan reported that he had mailed a copy of the By-laws to the Secretary of State's office via certified mail with return receipt requested.
- D. **At Large Report** – None.
- E. **Treasurer Report:**
- 1. Ms. Comstock reminded ExComm that her documents are saved in the Treasurer's folder on DropBox. She reviewed the summary of the August Treasurer's report:
 - i. August income was approximately \$9,906.
 - ii. The total balance in the US Bank general account at 9/15/17 was \$35,635.69.
 - iii. One outstanding check totaled \$172.94.
 - 2. Ms. Comstock reviewed the August expenses vs. budgets. The net August deficit of (\$7,419.72) was expected.
 - 3. Mr. Coogan requested that YTD totals be displayed for Income and Net Income lines. Ms. Comstock will add these totals.

VII. OLD BUSINESS

- A. Picnic Committee Report – Mr. Pettigrew
- i. Catering at \$10/head is being provided by Tennessee Pit Barbeque.
- B. Mailer – Ms. Leech handed out a report
- i. \$300 in donations was received.
 - ii. There were a large number of returns for "dead" or "change of address" (26%), attributed to the 13 month age of the list.

- iii. Mailings to prospects did poorly with respect to address accuracy.
 - iv. Ms. Leech will look into ways of stratifying the sample for analysis.
 - v. Mr. Smyth and Mr. Nanna suggested that we also send emails.
 - vi. Ms. Leech said that she was disappointed, especially with the quality of the list, but she wants to pursue some kind of mail-out.
 - vii. Mr. Smyth would like to see what NationBuilder is doing with respect names and addresses, e.g., with purging duplicates.
 - viii. Mr. Smyth suggested making a project for going forward.
 - ix. Mr. Nanna moved to create a sub-committee of 3 – 5 to investigate cleaning up the contact list. Mr. Smyth seconded. The motion was amended to remove “investigate”, since some work on scrubbing the data is already underway informally, per Mr. Smyth. The motion received unanimous approval.
 - x. The proposed sub-committee is Ms. Leech, Mr. Smyth, Joe Loyd, and Jason Tyson, with Mr. Gannon advising.
- C. Other Old Business – None.

VIII. NEW BUSINESS

- A. Mr. Nanna moved to table the LPO Cloud Storage until the next ExComm meeting. Mr. Smyth seconded. There were no objections.
- B. Other New Business
 - i. Mr. Syrone submitted a receipt for \$65 for booth payment for approval for reimbursement. Mr. Syrone had submitted over 2800 signatures. As discussed at a prior ExComm meeting, the County was credited \$200, Mr. Syrone was reimbursed for the \$65, and the remaining \$135 is earmarked for future County use.

2:22 PM - Recess

2:30 PM – Call to order; Secretary confirmed quorum

IX. DIVISION REPORTS

- A. Political Division – Mr. Nanna had reported under the Vice-President report.
- B. IT Division Report – Mr. Gannon reporting:
 - 1. Mr. Moellman expressed concern about the forwarding via email service. We need to have the LPO team use LPO.org email addresses.
 - 2. Mr. Pettigrew will set up a policy on Forwarders only using LPO.org. He will issue a policy and communicate in about one week. Mr. Smyth has an email composed.
 - 3. Mr. Pettigrew asked that email addresses be removed from the LPO webpage. Mr. Gannon will work with Mr. Pettigrew and Mr. Moellman.
 - 4. Mr. Gannon is looking into an alternative to BaseCamp, due to its high cost.
 - 5. Mr. Gannon is looking into internet stability issues at Headquarters reported by Mr. Nanna. He is checking router and modem.
 - 6. Mr. Gannon said that we need to change how we store passwords for security concerns. Mr. Pettigrew said that we need to make sure the solution is scalable to multiple persons not in the same location.

- C. Communications – Mr. Nanna reporting
 - 1. Ms. Rodin is handling more and more responsibility. Mr. Nanna hopes to get her more involved (e.g., as Deputy Director, eventually to replace him as Director).
 - 2. The Communications Division boosted the LPO Picnic on Facebook.
 - 3. Mr. Nanna reported that Justin Nihiser has been appointed Assistant Social Media Coordinator, to help with the State page. Mr. Nanna will work with him as he comes on board. Mr. Jenkins supported this appointment.
- D. Field Development – Mr. Smyth
 - 1. Mr. Smyth handed out a list of new Field Development appointees, other appointments and their contact information.
 - 2. Mr. Smyth made a motion to accept the new County Development Coordinators and new Field appointments:
 - i. Lee & Elizabeth Thomas – Wayne County
 - ii. Joe Loyd – Geauga County
 - iii. Dan Faust – Northwest Region
 - iv. Joe Loyd – North Coast Region
 - v. Justin Nihiser – Assistant Social Media CoordinatorThe slate was approved with no objections.
 - 3. Mr. Smyth said that a Social Media Policy has been drafted, and he is seeking input. Mr. Pettigrew suggested adding an acknowledgment of the By-law rules regarding endorsements.
- E. Finance Division – No Report

X. NEXT MEETING:

- A. The next meeting of the Executive Committee will be Saturday, November 11, 2017 from at 12:00 PM at Tiller.

The meeting was adjourned at 3:07 PM.